



PO Box 7844, San Antonio, TX 78201
 (210)223-3131 / Fax: (210)223-9939
 Web site: www.sanantonioyouth.org

Date Posted: **6/28/2018**
 Closing Date: **until filled**

JOB POSTING

Job Title	Youth Worker (P/T)
Department	Programs
Location	South San ISD or Poplar Center
Position Type	Part-Time
Work Days/Hours	Monday-Friday
Pay Rate	\$9.00
Job Summary	<p>Youth Workers engage children in specific activities at assigned site.</p> <ul style="list-style-type: none"> • Youth Workers assigned activities which may include: homework assistance/tutoring; education and prevention groups; arts & crafts activities; health and wellness activities; music sessions; and technology workshops. • Tracks student attendance in activity sessions daily. • Completes activity reflections weekly. • Provides leadership and discipline to youth utilizing tools learned from Staff Development trainings and maintaining controlled learning environments 100% of the time. • Attends and participates in all required staff meetings, functions and training opportunities reflected through sign in sheets and survey forms 100% of the time. Absent staff from required trainings must have prior approval by Program Director two weeks before training takes place. • Keeps assigned areas, supplies and equipment clean, neat, and organized 100% of the time. <p>All other duties and responsibilities as assigned.</p>
Qualifications & Experience	<p>Education Required: High School Diploma and pursuing an AA Degree</p> <p>Experience Required: At least one (1) year- experience working with non-profit and children/youth</p>

**Interested staff should send letter of interest to
Human Resources: employment@sanantonioyouth.org
Equal Opportunity Employer**



P.O. Box 7844 San Antonio, Texas 78207-0844
 (210) 223-3131 / Fax: (210) 223-9939
 Email: employment@sanantonioyouth.org

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the organization. 05/11/2018

(PLEASE **PRINT** RESPONSES NEATLY)

Date of Application: _____/_____/_____

Last Name: _____ First Name: _____

Address: *Number* *Street* *City* *State* *Zip Code*

Email Home Phone Cell

Position Applying For: _____ Desired Salary: _____

_____ Full-Time _____ Part-Time _____ Temporary

Dates available to start work? _____

Are you a veteran? _____ Yes _____ No
 Have you ever been previously employed by our organization? _____ Yes _____ No
 May we contact your present employer? _____ Yes _____ No
 Have you been convicted of a felony within the last 10 years? _____ Yes _____ No
 Can you submit proof of legal employment authorization and identity? _____ Yes _____ No
 If you are under 18 years of age, can you provide required proof? _____ Yes _____ No
 Drivers license number (if driving is an essential job duty): _____
 How were you referred to us? _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER



Employment History

Please provide all employment information for your past three (3) employers starting with the most recent.

Employer: _____ Position Held: _____

Address: _____ Telephone #: _____

Immediate supervisor and title: _____

Dates employed: from _____ to _____

Salary: Starting _____ Ending _____

Job Summary: _____

Reason for leaving: _____

Employer: _____ Position Held: _____

Address: _____ Telephone #: _____

Immediate supervisor and title: _____

Dates employed: from _____ to _____

Salary: Starting _____ Ending _____

Job Summary: _____

Reason for leaving: _____

Employer: _____ Position Held: _____

Address: _____ Telephone #: _____

Immediate supervisor and title: _____

Dates employed: from _____ to _____

Salary: Starting _____ Ending _____

Job Summary: _____

Reason for leaving: _____

Other Skills and Qualifications

Summarize any job-related training, skills, licenses, certificates, and/or other qualifications:

Educational History

List school name and location, years completed, course study, and any degrees earned:

High School: _____ Graduated: _____ Yes _____ No

College: _____ Graduated: _____ Yes _____ No

Technical Training: _____ Graduated: _____ Yes _____ No

Other: _____



References List three references (business and professional only):

Name: _____

Telephone number: _____ Years known _____

Name: _____

Telephone number: _____ Years known _____

Name: _____

Telephone number: _____ Years known _____

I hereby authorize the potential employer to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, education institutions, and references. I also hereby release from liability the potential employer and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or the employer can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I understand that it is the policy of SA Youth not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the Americans with Disabilities Act (ADA).

I also understand that if I am employed I will be required to provide satisfactory proof of identity and legal work authorization within three (3) days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

Applicant signature: _____ Date: _____